2015–2016 Verification Worksheet
STANDARD VERIFICATION (V-1)

Instructions: Your 2015–2016 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we must verify certain information you reported on your FAFSA.

Please complete each section (A through E) of this worksheet. If any section is left unanswered, your application will be considered incomplete and it will delay the processing of your application. You may submit this worksheet in any one of the following ways:

- **In Person:** The Pomona Financial Aid Office is located in the Student Services Center on the 2nd Floor. The Lebanon Office is located on the second floor in room 253.
- **Mail:** POMONA CAMPUS: Financial Aid Office 309 E. Second St, Pomona, CA 91766; LEBANON CAMPUS: Financial Aid 200 Mullins Drive, Lebanon OR 97355
- **Email:** finaid@westernu.edu
- **Fax:** (909) 469-5422

**A. Independent Student’s Information**

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>Student’s First Name</th>
<th>Student’s M.I.</th>
<th>Student’s ID Number</th>
</tr>
</thead>
</table>

Student’s Program and Graduating Year (e.g. DO 2017, MSNE 2016, DPT 2016, etc.)

**B. Independent Student’s Family Information**

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2015, through June 30, 2016, or if the child would be required to provide your information if they were completing a FAFSA for 2015–2016. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.

Include the name of the college for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2015, and June 30, 2016. If more space is needed, attach a separate page with your name and Student ID Number at the top.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Age</th>
<th>Relationship</th>
<th>College</th>
<th>Will be Enrolled at Least Half Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXAMPLE: Marty Jones</td>
<td>28</td>
<td>Wife</td>
<td>Central University</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Self</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
C. Independent Student’s Income Information to Be Verified

Instructions: If you completed a 2014 tax return, please complete Section 1. If you did not and will not complete a 2014 tax return, please complete Section 2. If neither section applies to you, please contact the Financial Aid Office for more information.

1. **TAX RETURN FILERS**—Complete this section if you, the student (and, if married, your spouse), filed a 2014 income tax return with the IRS.

   Check the box that applies:

   - I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse’s) 2014 IRS income information into my FAFSA.
   - I, the student, was unable or choose not to transfer my tax data into my FAFSA. I have attached my (and, if married, my spouse’s) 2014 IRS Tax Return Transcript to this worksheet.
     - An IRS Tax Return Transcript may be obtained from the IRS by calling them at 1-800-908-9946 or on their website: [http://www.irs.gov/Individuals/Order-a-Transcript](http://www.irs.gov/Individuals/Order-a-Transcript).
     - If the student and spouse filed separate 2014 IRS Tax Returns, 2014 Tax Return Transcripts must be provided for both.
   - I, the student, have corrected my FAFSA on ___________________________ (date) by using the IRS Data Retrieval Tool to transfer my (and, if married, my spouse’s) 2014 IRS income information into my FAFSA.
     - To utilize the IRS Data Retrieval Tool, please login to your FAFSA at [www.fafsa.gov](http://www.fafsa.gov), select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2014 IRS income tax information into your FAFSA. Allow up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.

2. **TAX RETURN NONFILERS**—Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2014 income tax return with the IRS.

   Check the box that applies:

   - The student (and, if married, the student’s spouse) was not employed and had no income earned from work in 2014.
   - The student (and/or the student’s spouse if married) was employed in 2014 and has listed below the names of all employers and the amount earned from each employer in 2014. **You must attach copies of all 2014 W-2 forms** issued to you (and, if married, to your spouse) by employers. **List every employer even if the employer did not issue an IRS W-2 form.** If more space is needed, attach a separate page with your name and SSN at the top.

<table>
<thead>
<tr>
<th>Employer’s Name</th>
<th>2014 Amount Earned</th>
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</thead>
<tbody>
<tr>
<td>EXAMPLE: Suzy’s Auto Body Shop</td>
<td>$2,000.00</td>
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</tbody>
</table>
D. Independent Student’s Other Information to Be Verified

1. Complete this section if someone in the student’s household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2013 or 2014 calendar years.

☐ One of the persons listed in Section B of this worksheet received SNAP benefits in 2013 or 2014. If asked by my school, I will provide documentation of the receipt of SNAP benefits during 2013 and/or 2014.

☐ Not applicable

2. Complete this section if you or your spouse, if married, paid child support in 2014.

☐ Either I, or if married my spouse who is listed in Section B of this worksheet, paid child support in 2014. I have indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names and ages of the children for whom child support was paid, and the total annual amount of child support that was paid in 2014 for each child. If asked by my school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes your name and ID Number at the top.*

☐ Not applicable

<table>
<thead>
<tr>
<th>Name of Person Who Paid Child Support</th>
<th>Name of Person to Whom Child Support was Paid</th>
<th>Name and Ages of the Children for Whom Child Support was Paid</th>
<th>Amount of Child Support Paid in 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXAMPLE: John Doe</td>
<td>Mary Smith</td>
<td>Jane Doe – 14 years old</td>
<td>$6,000.00</td>
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E. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Please make sure you have completed all sections of this document, as we cannot accept an incomplete form.

___________________________________________________  _______________________
Student’s Signature                                Date

Note: We may require additional documentation if we have reason to believe that the information provided is inaccurate or incomplete.

You should make a copy of this worksheet for your records.