



2016-2017 Verification Worksheet

HOUSEHOLD RESOURCES VERIFICATION (V-6)

Instructions: Your 2016-2017 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we must verify certain information you reported on your FAFSA.

Please complete each section (A through F) of this worksheet. If any section is left unanswered, your application will be considered incomplete and it will delay the processing of your application. You may submit this worksheet in any one of the following ways:

- **In Person:** The Pomona Financial Aid Office is located in the Student Services Center on the 2nd Floor. The Lebanon Office is located on the second floor in room 253.
- **Mail:** POMONA CAMPUS: Financial Aid Office 309 E. Second St, Pomona, CA 91766; LEBANON CAMPUS: Financial Aid 200 Mullins Drive, Lebanon OR 97355
- **Email:** finaid@westernu.edu
- **Fax:** (909) 469-5422

A. Independent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's ID Number
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Student's Program and Graduating Year (e.g. DO 2019, MSNE 2018, DPT 2014, etc.)

B. Independent Student's Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide **more than half of their support** from July 1, 2016, through June 30, 2017, or if the child would be required to provide your information if they were completing a FAFSA for 2016-2017. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide **more than half of their support** and will continue to provide more than half of their support through June 30, 2017.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2016, and June 30, 2017. *If more space is needed, attach a separate page with your name and ID # at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>EXAMPLE: Marty Jones</i>	<i>28</i>	<i>Wife</i>	<i>Central University</i>	<i>Yes</i>
		Self		

C. Independent Student's Income Information to Be Verified

Instructions: If you completed a 2015 tax return, please complete Section 1. If you did not and will not complete a 2015 tax return, please complete Section 2. If neither section applies to you, please contact the Financial Aid Office for more information.

1. **TAX RETURN FILERS--** Complete this section if you, the student (and, if married, your spouse), filed a 2015 income tax return with the IRS.

Check the box that applies:

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2015 IRS income information into my FAFSA.
- I, the student, was unable or choose not to transfer my tax data into my FAFSA. I have attached my (and, if married, my spouse's) 2015 IRS Tax Return Transcript to this worksheet.
 - An IRS Tax Return Transcript may be obtained from the IRS by calling them at 1-800-908-9946 or on their website: <http://www.irs.gov/Individuals/Order-a-Transcript>.
 - If the student and spouse filed separate 2015 IRS Tax Returns, 2015 Tax Return Transcripts must be provided for both.
- I, the student, have corrected my FAFSA on _____ (date) by using the IRS Data Retrieval Tool to transfer my (and, if married, my spouse's) 2015 IRS income information into my FAFSA.
 - To utilize the IRS Data Retrieval Tool, please login to your FAFSA at <https://fafsa.ed.gov/>, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into your FAFSA. Allow up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.

2. **TAX RETURN NONFILERS—**Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2015 income tax return with the IRS.

Check the box that applies:

- The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2015.
- The student (and/or the student's spouse if married) was employed in 2015 and has listed below the names of all employers and the amount earned from each employer in 2015. **You must attach copies of all 2015 W-2 forms** issued to you (and, if married, to your spouse) by employers. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and ID# at the top.*

Employer's Name	2015 Amount Earned
<i>EXAMPLE: Suzy's Auto Body Shop</i>	<i>\$2,000.00</i>

D. Independent Student's Other Information to Be Verified

1. Complete this section if someone in the student's household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2014 or 2015 calendar years.

- Not Applicable
- One of the persons listed in Section B of this worksheet received SNAP benefits in 2014 or 2015. If asked by my school, I will provide documentation of the receipt of SNAP benefits during 2014 and/or 2015.

2. Complete this section if you or your spouse, if married, paid child support in 2015.

- Not applicable
- Either I, or if married my spouse who is listed in Section B of this worksheet, paid child support in 2015. I have indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names and ages of the children for whom child support was paid, and the total annual amount of child support that was paid in 2015 for each child. If asked by my school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes your name and ID Number at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name and Ages of the Children for Whom Child Support was Paid	Amount of Child Support Paid in 2015
<i>EXAMPLE: John Doe</i>	<i>Mary Smith</i>	<i>Jane Doe – 14 years old</i>	<i>\$6,000.00</i>

E. Independent Student's Other Untaxed Income to Be Verified

Instructions: Answer 1—7 below. If any item does not apply, enter "N/A" for Not Applicable where a response is requested, or enter 0 in an area where an amount is requested. Answer each question below as it applies to the student (and the student's spouse, if married) whose information is on the FAFSA. If an amount is requested, indicate the total amount received in 2015.

1. Payments to tax-deferred pension and retirement savings

List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans (e.g., 401(k) or 403(b) plans), including, but not limited to, amounts reported on W-2 forms in Boxes 12a through 12d with codes D, E, F, G, H, and S.

Name of Person Who Made the Payment	Total Amount Paid in 2015

2. Child support received

List the actual amount of any child support received in 2015 for the children in your household.

Do not include foster care payments, adoption payments, or any amount that was court-ordered but not actually paid.

Name of Adult Who Received the Support	Name of Child For Whom Support Was Received	Total Amount of Child Support Received in 2015

3. Housing, food, and other living allowances paid to members of the military, clergy, and others

Include cash payments and/or the cash value of benefits received.

Do not include the value of on-base military housing or the value of a basic military allowance for housing.

Name of Recipient	Type of Benefit Received	Total Amount of Benefit Received in 2015

4. Veteran non-education benefits

List the total amount of Veteran non-education benefits received in 2015. Include Disability, Death Pension, Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.

Do not include federal Veteran educational benefits such as Montgomery GI Bill, Dependents Education Assistance Program, VEAP Benefits, Post-9/11 GI Bill

Name of Recipient	Type of Veteran Non-education Benefit	Total Amount of Benefit Received in 2015

5. Other untaxed income

List the amount of other untaxed income not reported and not excluded elsewhere on this form. Include untaxed income such as workers' compensation, disability, Black Lung Benefits, untaxed portions of health savings accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc.

Do not include any items reported or excluded in A – D above. In addition, do not include student aid, Earned Income Credit, Additional Child Tax Credit, Temporary Assistance to Needy Families (TANF), untaxed Social Security benefits, Supplemental Security Income (SSI), Workforce Investment Act (WIA) educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.

Name of Recipient	Type of Other Untaxed Income	Total Amount of Other Untaxed Income Received in 2015

6. Money received or paid on the student's behalf

List any money received or paid on the student's behalf (e.g., payment of student's bills) and not reported elsewhere on this form. Enter the total amount of cash support the student received in 2015. Include support from a parent. For example, if someone is paying rent, utility bills, etc., for the student or gives cash, gift cards, etc., include the amount of that person's contributions. Amounts paid on the student's behalf also include any distributions to the student from a 529 plan owned by someone other than the student or the student's parents, such as grandparents, aunts, and uncles of the student.

Purpose: e.g., Cash, Rent, Books	Total Amount Received in 2015	Source

7. Additional Information

So that we can fully understand the student's family's financial situation, please provide below information about any other resources, benefits, and other amounts received by the student and any members of the student's household. This may include items that were not required to be reported on the FAFSA or other forms submitted to the financial aid office, and include such things as federal veteran's education benefits, military housing, SNAP, TANF, etc.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Name of Recipient	Type of Financial Support	Total Amount of Financial Support Received in 2015

Comments/clarification about any of the above:

F. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Note: We may require additional documentation if we have reason to believe that the information provided is inaccurate or incomplete. You should make a copy of this worksheet for your records.

For Office Use Only:

Verified by: _____

Date: _____